fusionHR
IT'S A PEOPLE THING



Key Skills for Managing Discipline & Grievance



Managing Disciplinary/Grievance and Investigations

In any disciplinary or grievance matter, you need to demonstrate appropriate use of process to avoid discrimination claims. These sessions will give you the confidence to use formal procedures and ensure that everybody is treated fairly and reasonably.

- Respond appropriately to different conduct matters.
- Understand your obligations and use disciplinary and grievance procedures appropriately when required.
- Pro-actively avoid discrimination claims.
- Consider best practise and understand the key principles and pitfalls of carrying out a management investigation.
- Learn the skills to mediate using examples that are applicable to your day-to-day role.

Costs: SLA Clients: £200 + VAT per person
Non-SLA Clients: £250 + VAT per person

How to book: Call 01924 827869 or go online to www.fusionbusiness.org.uk to book.

Two-Part Session

FusionHR now supports over 300 schools and our team has extensive education experience to share with you.

As certified power presenters the team are passionate about improving education. We are also Safer Recruitment Accredited Trainers under the Lucy Faithful Foundation.

Date: 10 December 2019
21 January 2020

Registration: 9am-9.30am

Course: 9.30am - 12noon

Venue: Titan Business Centre, WF17 9PH





What our clients said about the Key Skills for Effectively Managing People Training Programme...

"The training sessions have been informative and comprehensive. The packs are useful to keep referring to for day-to-day issues."

Kathryn Shaw, Deputy Headteacher, All Saints CE Primary School, Bradford

The coaching session was a great, practical way to finish the course. Good, informative sessions which will inform any future requirements.

Ewan Clark, School Business Manager, Farfield Primary CE School